

INTEGRITY TRAINING PROGRAMMES



INTRODUCTION

Governance and Integrity are two critical aspects that strengthen professionalism in organisations.

The Integrity Training Programmes focuses on managing conflicts of interest, dealing with laws and regulations, issues and challenges and corruption prevention to strengthen ethical values, ethics and integrity.

This Programme is further divided into three main modules:



THE ETHICS & INTEGRITY PROGRAMME

This programme is based on a holistic approach incorporating a more profound understanding, applying decision-making filters and practical demonstration through varied learning methodologies.

There are four main stages of the training programme:

- to observe experience and reflect.
- to create understanding and build conviction.
- to step up, attempt and master the new competency.
- to role model the behaviour



DO THE RIGHT THING PROGRAMME

In Do the Right Thing, the module emphasises on addressing challenges faced in implementing integrity in the "surrounding" system be it at home or in the workplace.

There are four key success factors identified in this programme:

1. Understanding - Participants understand the correct concepts and techniques of decision making and refine to ethical and integrity effects when dealing with ethical dilemmas.
2. Appreciation - Know and are aware of actions that may be regarded as unintentional and unethical behavior such as misuse of power, misappropriation and corruption.
3. Practice - Participants will be able to use the concept of 'do the right thing' such as the 'Bell-Book-Candle' or the A-C-S-T Model in managing conflicts and making decisions.
4. Improvements - Participants have the potential to be the agents of change and key drivers in ensuring that organisations can embark on integrity while optimising employment.

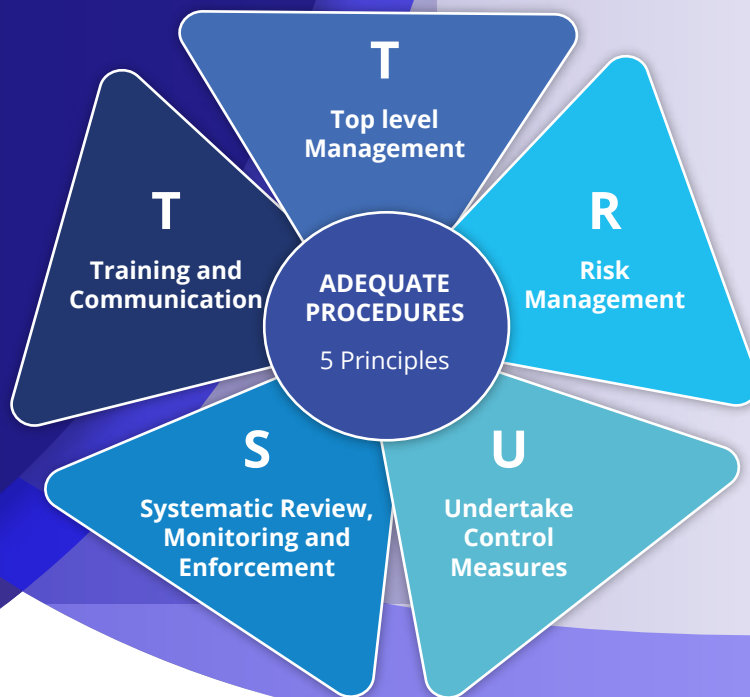
UNDERSTANDING CORPORATE LIABILITY PROVISION & ESTABLISHING THE ADEQUATE PROCEDURES

Pursuant to Section 17A under The Malaysian Anti-Corruption Commission Act 2009

How ready is your organization to safeguard its Directors and Management against prosecution?

This training programme focuses on the legislative intention of the *Corporate Liability Provision* and its impact on commercial organisation. Attention is also given to the establishment of the Adequate Procedures which can be used as a defence against the *Corporate Liability Provision*. Although not guaranteed, the implementation of T.R.U.S.T





principles as highlighted in the Adequate Procedures will help companies to shield themselves from being penalised for offences related to bribery and corruption.

METHODOLOGY

- Facilitated workshop with innovative training methods. This is to ensure that the full range of organisational functions i.e Human Resource, Commercial, Finance and Marketing from top level management down to support staff can commit and implement their roles in upholding ethics and integrity at all times.

The training course is ideal for those responsible for driving change. Participants are predominantly in the various roles of leaders, project managers, project team members, administrative and support staff.

OUTCOME

By attending this programme, the participants would be able to:

- understand clearly the meaning of corporate liability provision and the implications to their organisations for non-compliance.
- gain insights on how to establish the Adequate Procedures needed to protect their companies.
- discover the available tools and instruments in the market which can help to prevent corruption from taking place in the business operations.

WHO SHOULD ATTEND?

- **Ethics & Integrity**
Senior Management, Managers, Executives and Junior Executives levels from Government sectors and Corporate Sectors.
- **Do The Right Thing**
The programme is catered for the support staff from Junior Executives levels and below.
- **S17A of Corporate Liability Provision**
Senior and Middle Management, including Head of Departments from the Corporate Sector.

We have various pricing plans for all the training programmes offered by The Malaysian Institute of Integrity.

For more information please contact:

Fison Hamdi Ahmad

Lead Consultant

Tel: 03-6209 2073 Email: fison@integriti.my

Shahrul Ridzuan Arshad

Consultant

Tel: 03-6209 2071 Email: shahrul@integriti.my

Chen Chee Wei

Consultant

Tel: 03 6209 2066 Email: chen@integriti.my

Abdul Rahim Ahmad Damanhuri

Assistant Consultant

Tel: 03-6209 2087 Email: rahim@integriti.my

